

## INTRODUCING YOURSELF

### A. Formal Expression

Allow me to introduce myself to you. My name is.....

Let me introduce myself to you. I'm.....

### B. Informal Expression

Hallo friends. My name is.....

Hi. I'm.....

### C. Further Information

Questions	Answer
1. What is your name?	My name is..... I'm.....and you?
2. Where do you live? What is your address?	I live in/on/at..... My address is in/on/at.....
3. What is your number? What is your phone number?	2508672.
4. What is your job? What do you do for living? What are you?	I'm a civil servant. I'm a manager of Duta Bank.
5. Are you a student?	Yes, I am/No, I am not.
6. What grade/semester/level are you in?	I am in the.....semester/grade.
7. How old are you? What is your age?	I am 23 years old./My age is 23.
8. What is your hobby?/What do you do for a spare time?	I like singing./My hobby is dancing. I fond of fishing.
9. Are you married? Single?	Yes, I am./No, I'm a married man.
10. What is your nationality?	I'm Indonesian.
11. How many brother/s or sister/s do you have?	I have four brothers and one sister.

Note: Mrs. Is for married woman. Miss is for unmarried woman. Ms is to differentiate woman which is not based on marital status.

## INTRODUCING OTHERS

A: Have you met John? /Have you two met before?

B: No, we have not met before.

A: Let me introduce you to him then. John, this is Helen. Helen, this is John.

B: Nice to meet you.

C: Nice to meet you too.

## CLOSING CONVERSATION

◆ It's been nice to have a chat with you, but I'm afraid I must go now.

◆ Nice to talk with you. See you later.

◆ O.K See you around.

◆ Nice to know you Helen. Bye.

◆ I think I have to go now. Would you excuse me?

◆ I'm sorry, I late for the meeting. See you again.

Bye.

